



Chief Executive

- 6 JUL 2017

Democratie Services

Peebles Scout Group
c/o Hillview
Glentress
Peebles
EH45 8NB

Fiona Walling,
Democratic Services,
Scottish Borders Council,
Council Headquarters,
Newtown St Boswells,
TD6 0SA

29th June 2017

Dear Fiona,

Further to our telephone conversation, please find enclosed our completed application to the Peebles Common Good Fund on behalf of Peebles Scout Group. We are seeking further assistance with funding for our new Scout Hut.

Thanks to assistance already received from the Peebles Common Good Fund we commenced work in February this year and we have been pleased with progress. We are disappointed to find ourselves in a situation that requires us to come back to you, however we have it upon a stumbling block. We have discovered that the cladding quoted for in our original build costs did not include for Fire Retardant treatment. As you will appreciate this is imperative. To achieve the Fire Retardant version we require a further £12,371.77.

We are working hard on an ongoing basis to maintain our own fundraising, and I am approaching other bodies for assistance, however as you will appreciate Grant Awarding Bodies do not generally accept applications for projects that have already commenced, so essentially this is proving very difficult.

We would be most grateful if the Peebles Common Good Fund would consider a further contribution to help us be able to continue this project, which we know will be a fantastic asset to the Peebles Community as a whole as well as the Scout Group itself.

Please do not hesitate to contact me should you require any further information.

I look forward to hearing from you at your convenience.

Yours Faithfully

Susan E Brown
Peebles Scout Group, Treasurer

01753 222910
-8 22 227
Democratic Services



**PEEBLES COMMON GOOD FUND
APPLICATION FOR FINANCIAL ASSISTANCE**

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p> <p>E-mail address:</p>	<p>Peebles Scout Group SCO35303 c/o Susan Brown (Treasurer) Hillview Glentress Peebles EH45 8NB</p>
<p>Address to which payment should be made:</p>	<p>As above</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>The purpose of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the aim of the Association is by providing an enjoyable and challenging scheme of progressive training based on the Scout Promise and Law, guided by adult leadership. Through our programme of Activities we develop our young people to be confident, independent members of our community – we also emphasise the importance of contributing to the community eg Cuddy Clean Up, Helping Community Groups Coffee Mornings etc</p>

<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>We recently received a contribution of £10,000 from Peebles Common Good Fund in relation to an application we submitted last year for £20,000 towards our new Scout Hut. We are extremely grateful for the contribution given and successfully gained the remaining funding required for the project to start in February 2017.</p> <p>We are pleased with progress so far, but have hit a stumbling block. The external cladding quoted for in the build costs was not Fire Retardant. As you will appreciate the safety of the users of our building is of paramount importance and as such we must have the cladding treated with an appropriate Fire Retardant. This is of course also a Building Control requirement. We have been advised that the cost to have the cladding treated appropriately will be an additional £12,371.77.</p> <p>We are respectfully asking the Peebles Common Good Committee to please consider making a further contribution to our project such that we can continue to progress the build using the correct materials.</p> <p>We are also approaching other previous donors, however as you may appreciate Grant Bodies generally will not fund projects that have commenced so this is proving very difficult. If the Committee would consider a donation between £8,000 and £12,000 we would be able to continue.</p>
<p>When will the donation be required:</p>	<p>September 2017</p>
<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p>	<p>We aim to commence cladding September 2017</p> <p>Total cost of external cladding £25,415.75</p> <p>£13,043.98</p> <p>Craft Fayre - £750 Bag Pack - £250</p> <p>Shortfall to which we request a contribution £11,371.77</p>

<p><u>Other information</u> If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p>	<p>We have had a lot of interest from other Community Groups in letting the new Hall when available, therefore we know that this building when complete will be a fantastic asset to the Peebles Community as a whole, not just our Group.</p> <p>As previously mentioned we have already received £10,000 having previously applied for £20,000 towards our core costs. We are extremely grateful for this and we are disappointed that we find ourselves coming back to ask for more.</p>
<p><u>Declaration</u> I hereby make application for assistance as set out above and certify that the information I have provided is accurate</p> <p>Signed:</p> <p>Position Held: <i>TREASURER</i></p> <p>Date: <i>29th June 2017</i></p>	
<p>Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts</p>	
<p>This completed form, accounts and any supporting details should be submitted to Kathleen Mason Democratic Services Officer, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA for all funds. Telephone 01835 826772</p>	

Peebles Scout Group



Annual Report & Financial Statements

For the

Year Ended 31st August 2016

Charity No SC035303

**Peebles Scout Group
Trustees' Annual Report
Year ended 31st August 2016**

The Executive Committee have pleasure in presenting their report together with the financial statements and the independent examiner's report for the year ended 31st August 2016

Name & Address

The Group's name is the Peebles Scout Group and it may be contacted at The Scout Hall, Dean Park, Peebles EH45 8DD.

Constitution & Purpose

The Scout Group is constituted in terms of the Rules of The Scout Association which is a charitable body incorporated by Royal Charter. The Group is a registered Scottish Charity – No SC 035303.

The purpose of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the aim of the Association is by providing and enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Trustees

Mr John Crawley	Chairperson
Mrs Sarah Duncan	Secretary
Mrs Susan Brown	Treasurer

Section Leaders

Mr James Adams	Group Scout Leader
Mrs Joanne Stevens	Beaver Leader
Mrs Jacquie Morris	Cub Leader
Morag Carrie	Cub Leader
Mr John McCusker	Scout Leader

Trustees are recruited and appointed in accordance with the Policy, Organisation & Rules ("POR") of the Scout Association.

Activities & Achievements

During the year the Group has undertaken a wide and varied programme of Scouting Activities across all sections which are documented in the section reports as held in the Group Committee Meeting Minutes file.

Reserves Policy

The Trustees believe that around 12 months of annual expenditure is an appropriate level of reserves in order to cover the timing differences between receipts and payments and to allow for any unexpected expenditure on repairs and upkeep of the Scout Hall

Approved by the Group Executive Committee on th September 2016 and signed on its behalf by:-

.....
Chairperson

**Peebles Group
Independent Examiner's Report
Year Ended 31st August 2016**

Independent Examiner's Report to the Trustees of the Peebles Scout Group

I report on the financial statements of the Peebles Scout Group ("the Group") for the year ended 31st August 2016 which are set out on pages 4 to 6.

Respective responsibilities of Trustees and Examiner

The Group's Trustees are responsible for the preparation of the accounts in accordance with the Charities and Trustee Investment (Scotland) Act 2005 ("the Act") and the Charities Accounts (Scotland) Regulations 2006 ("the Regulations"). The Group's Trustees consider that the audit requirement of the Regulation 10(1)(d) does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with the Regulations. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:-

- (1) which gives me reasonable cause to believe that in any material respect, the requirements
 - (a) to keep accounting records in accordance with the Regulations, and
 - (b) to prepare accounts which agree with the accounting records and comply with the Regulations have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Mrs Marie Gilmour ICB
1 Kittlegairy Place
Peebles
EH45 9LW

**Peebles Scout Group
Receipts & Payments Account
Year ended 31st August 2016**

	<u>Note</u>	<u>£</u> <u>2015/16</u>	<u>£</u> <u>2014/15</u>
<u>RECEIPTS</u>			
Subscriptions	3	4033.90	2876.50
Fund Raising	4	3030.18	2265.34
Hall Hire	5	0.00	168.00
Donations		0.00	88.45
Beaver		183.36	148.00
Scouts		178.00	955.01
Camps	6	574.20	275.00
Other		354.10	395.76
<u>Total Receipts</u>		8353.74	7172.06
<u>PAYMENTS</u>			
Cost of Fund Raising	7	1722.29	742.00
Hall Fund		4522.47	645.39
General Expenses			
Premises	8	2123.54	1436.03
Group Activities	9	3484.42	3734.94
<u>Total Payments</u>		11852.72	6558.36
Surplus / (Deficit) for year		(3498.98)	613.70
Plus Bank Interest		3.28	3.13
Total Surplus / (Deficit) for Year		(3495.70)	616.83

**Peebles Scout Group
Statement of Balances**

<u>Cash & Bank Balances (Unrestricted)</u>	<u>2015/16</u>	<u>2014/15</u>
Opening Balance as at 01/09/2014	£ 5424.26	£ 4807.43
Surplus/(Deficit) for the year	(3495.70)	616.83
Closing Balance as at 31.08.2015	1928.56	5424.26
Bank Current Account	1924.38	5420.08
Cash In Hand	4.18	4.18
	1924.38	5420.08

Other Assets

The Group owns the Scout Hall at Dean Park Peebles.

The Group owns a quantity of camping equipment which has been acquired over a number of years

An additional bank account is held for fund raising towards the building of a new scout hall balance as at 31/08/2016 £106,252.10

Liabilities

The Group has no other material liabilities or obligations

The Notes on Page 6 Form an integral part of these Accounts.

Approved by the Group Executive Committee on September 2016 and signed on its behalf by:-

Chairperson

Treasurer

Peebles Scout Group
Notes to the Accounts
Year ended 31 August 2016

1. Funds

The Group maintains a single undesignated general fund for all its financial transactions

2. Trustees Remuneration & Expenses

The Trustees did not receive any remuneration during the year

3. Subscription Income	9535.00
Less: Paid to Scout Headquarters	<u>5501.10</u>
	4033.90

4. Fund Raising Income	£
Coffee Morning	1436.20
Scout Post	1106.87
Fun Day	<u>487.11</u>
	3030.18

5. Hall Hire	£
Hall Hire	

6. Camps	£
Income for Camp	2753.00
Less Camp Costs	<u>2178.80</u>
	574.20

7. Cost of Fund Raising	£
Coffee Morning	907.18
Scout Post	600.00
Fun Day	<u>215.11</u>
	1722.29

8 Premises	£
Heating & Lighting	982.26
Insurance	<u>1141.28</u>
	2123.54

9. Group Activities	£
Programme activities	
Beavers	142.45
Beavers	468.61
Cubs	213.41
Cubs	0.00
Scouts	556.24
Group	1003.25
Badges	626.88
Beaver Activity	423.58
Training	<u>50.00</u>
	3484.42